

ICAR-CENTRAL SHEEP & WOOL RESEARCH INSTITUTE, AVIKANAGAR
TEHSIL MALPURA DISTT. TONK (RAJ.) 304 501

Institute GST No.08AAALC1190R12T

Dated: 30-5-2018

F.No.6(182) SP/08/Vol.I/583

M/s Ashoka Agency,
Naveen Mandi,
MALPURA (Tonk) Raj - 304502

Subject: Printing /supply of Purchase Section.
Ref.: - Yours proforma invoice No. Nil dated 16-5-2018
Dear Sir,

With reference to your above cited reference(s) I am to inform that your rate(s) shown/in the attached list is/ are approved. You are now requested to supply the following stores/materials as per terms and conditions mentioned below: -

Register /Proforma	Size	Rate	Qty.	Total
File cover with Institute Name ,Monogram and language with hindi and English	As per sample	₹ 13.70	1800	Rs.24,660-00
नोट : उपरोक्त सामान छपाई से पूर्व नमूने मांगदाता श्री एल. के. कश्यप, सहायक ,भंडार को जांच करवाना होगा।				Rs.24,660-00

- DELIVERY:** May be effected as early as possible as but not later than 30 days. Any delay or inability to supply ordered stores may please be intimated immediately.
- F.O.R.:** The above prices F.O.R. AVIKANAGAR. No freight and insurance etc. will be paid extra.
- PRICE:** The above prices are **including of all taxes etc.** No FORM "C or D" WILL BE ISSUED.
- CONSIGNEE:** The Director Central Sheep & Wool Research Institute, AVIKANAGAR, MALPURA Distt. Tonk (Rajasthan)
- DESPATCH:** Road Transport/Post parcel V.P.P. Freight prepaid by the consignor book the material/good to Malpura.
- PACKING:** Packing list giving full particulars with quantity of the Items contained must be placed immediately below the cover of package. Our purchase order number should be marked in large letters indelibly on a prominent place on the packing case(s) as well as on packing list/slip.
- TRANSPORT RECEIPT:** Transport Receipt to be forwarded to the consignee by Registered Post immediately after dispatch of ordered material otherwise the demurrage/warfare (if any) will deducted from the supplier's bill without making any reference.
- BILL:** Pre-receipted bill (in triplicate) duly supported by relevant original cash receipts for packing forwarding freight insurance customs excise duty etc. (if any) and payable by this institute may be sent to the consignee.
- PAYMENT:** Payment will be made within reasonable time say within 30 days from the date of receipt of material in good condition and in accordance with the ordered specification at this end.
- Liquidated Damage Clause:** If any time during the performance of contract, the supplier encounters conditions hindering timely delivery of the goods, the suppliers shall promptly inform the purchaser in writing the fact of the delay and likely duration of the same. After receipt of supplier's communication, the purchaser shall decide as to whether to cancel the contract for the un-supplied portion after the existing delivery period, or to extend the delivery period suitably by issuing in amendment to the contract. If the supplier fails to deliver the goods and/ or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (Which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct for the contract price, as liquidated damages, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed service for each week of delay or part thereof until actual delivery or performance. The maximum limit of such deduction will, however, be 10% (ten percent) of the contract price of the delayed goods or service).
- Certificate to the following effect may also be recorded on the body of the bill.

Certified that the goods on which Sales Tax has been charged have not been exempted under the Central or State Tax Act and/or the Rules made there under and the charges on account of Sales Tax on the goods are correct under the provisions of the relevant act or the Rules made there under

Certified further that we M/s _____ are registered as dealers in the state of _____ and our registered numbers for the purpose of Sales Tax are
xxi) Central _____ (ii) State _____

12. This Institute reserves the right to reject the stores/suppliers in part or in full covered in this order at any stage prior to payment, if they are not according to the specification. Part supplies against this order will not be accepted unless otherwise agreed.
13. Acknowledgement receipt and confirmation of this order should be sent by return post.
14. In case of contact Item A certificate may be affix by the firm on the bill that rate charged are as per manufacture prices/list contract entered rates.

Yours faithfully,

Necor
30/5/18
I/c Purchase Section

Copy to: -

1. Audit & Accounts Section
2. Administration II Section
3. Store Section
4. Guard File

Sanction accorded by the Director vide F.No.6(182) SP/08/Vol.I/ notesheet no.42 dated 28.5.2018 amounting to Rs.24,660-00 Under Institute Budget.

